

**TREASURER'S CIVIL MARRIAGE LICENSE
QUARTERLY RETURN**

Title 32, § 1712. Town clerks: "Town clerks shall receive the following fees in the matter of vital registration: (1) For issuing and recording a civil marriage or civil union license, \$60.00 to be paid by the applicant, \$10.00 of which sum shall be retained by the town clerk as a fee, \$35.00 of which shall be deposited in the Domestic and Sexual Violence special fund created by 13 V.S.A. § 5360, and \$15.00 of which sum shall be paid by the town clerk to the State Treasurer in a return filed quarterly upon forms furnished by the state treasurer and specifying all fees received by him or her during the quarter. Such quarterly period shall be as of the first day of January, April, July, and October..." As amended by Act 149 of 2016 Session, Sec. 35.

Treasurer's Receipt Number
[Agency Use Only]

1. Today's Date: _____

2. Reporting Period (Check One and Indicate Year):

- January 1 – March 31, 20__ (Due by April 15th)
- April 1 – June 30, 20__ (Due by July 15th)
- July 1 – September 30, 20__ (Due by October 15th)
- October 1 – December 31, 20__ (Due by January 15th)

3. Clerk's Name: _____ (Please Print)

Name of Town: _____

Mailing Address: _____

4. Number of Licenses issued = _____ **at \$50.00 per license = \$** _____

5. Amount Enclosed _____ **= \$** _____

6. Signature of Clerk _____

Complete 1 through 6 above and submit this form with your check made payable to the Vermont State Treasurer to:

**Treasury Operations Division, TR 12-4
Vermont State Treasurer
109 State Street, 4th Floor
Montpelier, VT 05609-6200**